

**Eklavya Model Residential School (EMRS) Shamlaji-2
Village- Mondhari, Post- Nandoj
Block- Bhiloda, Distt- Arvalli (Gujarat)- 383 245**

**TENDER FOR SUPPLY OF VEGETABLES AND FRUITS
TO EMRS SHAMLAJI-2**

Tender Enquiry No.: EMRS/Shamlaji-2/2026-27/Veg & Fruits
Date: 16 May 2026

**EMRS Shamlaji-2
Village- Mondhari, Post- Nandoj
Block- Bhiloda, Distt- Arvalli (Gujarat)
Pin Code- 383 245**

**Email: emrsshamalaji2hmt@rediffmail.com
Website: <https://emrsshamlaji2.org.in>**

GENERAL INFORMATION

NAME OF SUPPLY	:	VEGETABLES & FRUITS
COST OF TENDER FORM (Tender Form can be downloaded from the website and the cost of tender form is to be paid by NEFT/any UPI and the proof of the payment should be submitted along with the tender)	:	Rs.500+18% GST = Rs.590/-(RUPEES FIVE HUNDRED AND NINETY ONLY) Name of the Fund: EMRS Shamlaji 2 Fund Name of the Bank and Branch: State Bank of India, Bhiloda Account S/B A/C No.: 44953671558 ISFC Code No : SBIN0010952
Period for downloading tender documents from the website	:	18.05.2026 TO 30.05.2026 TILL 3.00PM
PRE BID MEETING WITH PRIOR APPOINTMENT IF REQUIRED	:	27.05.2026 AT 11.00 AM
LAST DATE FOR RECEIPT OF TENDER	:	03.06.2026 UPTO 5:00 PM
OPENING OF TECHNICAL BID	:	04.06.2026 AT 10.00AM
OPENING OF FINANCIAL BID	:	08.06.2026 at 10.00 AM
E.M.D TO BE REMITTED ALONG WITH THE TENDER	:	Rs.25,000/- (Rupees twenty five thousand only)
SECURITY DEPOSIT	:	Rs.50,000/- (Rupees Fifty Thousand only)
OFFICE HOURS (if there is any query)	:	Monday to Saturday – 10.00 AM to 5.00PM Ph: 8448135523

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TENDER FOR SUPPLY OF VEGETABLES & FRUITS ETC.

Ser No	Particulars	Approximate purchase value of previous years (In Rs.)
1	Vegetables and Fruits, etc.	Rs 18,00,000/- (Rupees eighteen lakh only)

Terms and Conditions

1. The School reserves the right to reject any or all the tenders without assigning any reason whatsoever and no representation will be entertained in this matter.
2. **Rate for all the items should be quoted and there should not be any items left blank without rate quoted.** If rate for any of the item / items is / are not quoted, the rate quoted by the other lowest tenderer will be taken for comparative calculation / finalization purpose and items should be supplied at that rate.
3. **For all the items, both rates and the amount for the given quantity should be quoted and the total written clearly. The grand total for rates and amount for all the items should be calculated and recorded at the last page of the tender items.**
4. If there are any corrections, it must be attested by the tenderer and the total no. of corrections to be indicated in each page. All the pages must be signed and attested with official seal.
5. The period of contract is from **19 June 2026 to 10 May 2027.**
6. The items ordered should be of best quality, correct quantity and very high standards. Wherever brand names are quoted in the tender, the same brand should be supplied.
7. The rates quoted are all inclusive of GST & other tax, if any, and delivery charges, etc. All items are to be supplied at the EMRS Shamlaji-2 premises.

8. The rates once approved are final throughout the contract period and **NO REQUEST FOR INCREASE OF RATES DURING THE CONTRACT PERIOD WILL BE ENTERTAINED IN ANY CASE INCLUDING NATURAL CALAMITIES LIKE FLOODS ETC.**
9. **ONCE THE RATES ARE FIXED, ESCALATION IN COST IS NOT PERMISSIBLE DESPITE THE REPORT OBTAINED FROM THE STATISTICAL DEPARTMENT.**
10. The items ordered for, should be arranged to be delivered at the EMRS Shamlaji-2 Premises at the scheduled time with correct specification and quantity. **NO FREIGHT CHARGES WILL BE ALLOWED.**
11. Suppliers have to pay maintenance charges for use of equipment/ facilities of School as and when demand is made by the School which will be actual charges. Any damages caused shall be compensated by the supplier.
12. If any of the supplies are found to be sub-standard, the same will be rejected and the cost of such sub-standard items will be deducted from the bill.
13. If the ordered items are not supplied with the result that the School has to purchase the same inevitably from the open market at higher rates, the excess (difference) amount paid or loss and the transport charges incurred etc., will be deducted from the bill or recovered from the contractor from their security deposit if there is no sufficient bills for recovery.
14. The printed bill should be prepared in ink or typed and submitted to the Accountant of the School once in a week in duplicate. The payment will be made by the 7th date of the subsequent month.
15. Perishables and fresh products which are required in the morning are **to be supplied in time with the quantity ordered every day, POSITIVELY one day before 11.00 AM** for smooth running of School Mess of the School. In other cases, when the supplies are urgently required either for examinations, external excursions, sports fixtures or for special purposes, the same shall be supplied at the required time.
16. The Mess Management Committee of the School may inspect the shop of the Tenderer any time before awarding the contract.
17. Payment of bills will be made directly to the Supplier through NEFT/RTGS within 15 days from the receipt the bills.
18. Quantity mentioned for Year 2026-27 in the tender form is only approximate quantity. However quantity to be purchased for this period may be less or more depending on actual requirement.
19. If the supplies are not satisfactory / not supplied on time, the contract is liable to be cancelled without notice and with forfeiture of security deposit amount without prejudice to any other legal recourse.
20. The School will be at liberty to Cancel the Tender / contract at any point of time if the above Terms and Conditions are not fulfilled by the Tenderer.

21. Proof of the establishment of the Tenderer for the Past three years' experience in the supply of the articles or items specified in this tender should be submitted along with the tender documents.
22. License should be obtained from the concerned Competent Authorities.
23. Bank Details in the name of Establishment to be submitted along with Tender Document, as all payments will be made online only.
24. Each tender will be accepted subject to the existing tax laws prevalent in the State of Gujarat and must state their tax registration number.
25. FSSAI/ Relevant certificate from the agency in the name of Establishment is to be submitted along with Tender document.
26. The following documents included in the tender bid shall be deemed to form and construed as part of this agreement along with the contractor's offer:-
- (a) Notice inviting tender
 - (b) Tender submitted by the Tenderer
 - (c) Terms and conditions of the contract
 - (d) Rate sheet
27. Documents to Be Submitted
- (a) The Tender should be submitted in **two separate envelopes superscribed as "Technical bid" and "Financial Bid"** and clearly mentioning the name of the tender for which they are applying for. Both these envelopes must be dropped in the Box provided for the purpose in the Accounts Office on or before 03/06/2026 upto 5:00 PM. Bids received after the closing date and time shall not be considered.
 - (b) Submission of technical bid and financial bids in a single envelope shall lead to disqualification.
 - (c) Tenders shall be accompanied by an EMD of Rs.25,000/- (Rupees twenty five Thousand only) by crossed Bank Demand Draft in favour of EMRS Shamlaji-2 Fund. The School will return the EMD, where applicable, to every unsuccessful tenderer. If the successful tenderer withdraws from the tender, EMD will be forfeited.
 - (d) Self attested copy of MSME Certificate (if applicable) has to be submitted.
28. Opening of Technical bid will be on 04/06/2026 at 10.00 AM and opening of Financial Bid will be after finalisation of the Technical Bid i.e., 08.06.2026 at 10.00 pm.

29. Name of the vendors/ parties short listed on the basis of technical bidders will be informed by email. If you are shortlisted, then you may attend the opening of financial bid on the above mentioned date and time at the School.

30. On acceptance of tender, the successful tenderer shall deposit Rs.50,000/-(Rupees Fifty Thousand only) as security deposit or bank guarantee. The Security deposit is refundable without any interest on successful completion of the contract. In case of cancellation of this contract from the part of the contractor, the security deposit will not be refunded under any circumstances.

Minimum Eligibility Criteria for the Suppliers

31. The Bidder must have their shop/office/establishment in North Gujarat (includes seven districts; Arvalli, Ahmedabad, Gandhinagar, Banaskantha, Patan, Mehsana and Sabarkantha) and must conform to norms of the State Government pertaining to registration and taxation.

32. The Bidder must be able to supply vegetables on daily basis.

33. Bidder must have minimum two years' experience of supply of the vegetables and fruits or similar products as mentioned in the tender document.

34. The bidder must not be blacklisted by any Government Departments/ PSUs/ Autonomous organizations. A self-undertaking of the same should be attached along with the tender document.

35. Copies of at least two Purchase Orders of Rs.4 Lakhs or above issued by Government Departments/PSUs/Autonomous organization/ any reputed establishments during last preceding three financial years (FY 2022-23, 2023-24 and 2024-2025) with proof of the supply shall be furnished.

GENERAL DIRECTIONS TO TENDERERS

36. Tenderers are to attest the tender form, giving exact specification of the items, the contents and the design of the articles and the schedules of rates.

37. The School does not bind itself to accept the lowest bidder.

38. Successful tenderer or tenderers shall supply articles in such quantities and as per specifications and of the requisite quality as ordered on him from time to time. The quantities mentioned in the schedule are only indicative of the estimated requirements of the School, and the School does not bind itself to purchase/to complete any or all the quantities indicated therein.

39. Tenderers are requested to fill in the tender carefully after noting the size by numbers etc., of items mentioned in the specifications. Workout the amount tendered for each item and total up for all the tendered items.

40. Each bidder shall submit only one bid for the work. A bidder who submits more than one bid will cause disqualification of all the bids submitted by the bidder.

41. If information submitted in bid is found to be misrepresented, incorrect or false, at any time during the processing of the contract or during the tenure of the contract including the extended period if any, it will cause disqualification of the bid submitted by the bidder.

42. Successful tenderers will be required to deliver articles under the terms of contract at the School's premises which shall be inclusive of taxes and delivery charges/cartage/freight etc.

UNDERTAKING

I / We _____ have gone through the above terms and conditions of the tender and will abide by them as laid down above.

Date: _____

Signature of the Tenderer with

seal.

Encl: List of items (Vegetables & Fruits etc.)

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TECHNICAL BID

1 Part - I

1.	Name of the Firm/Agency	:	
2.	Full address with telephone Number and email	:	
3.	Name and Full Address of the Banker	:	
4	In case of MSME Firm (attach the Registration certificate)/ NSIC Certificate	:	
5	Proof of the establishment of the Tenderer for the Past Two years Experience	:	
6.	FSAAI Certificate in the name of Establishment /Firm/ Supplier	:	
7	GST registration No. (if applicable Copy to be uploaded)	:	
8.	RTGS/NEFT Details/ Account Name (For refund of EMD)- Cancelled cheque needs to be provided	:	

9	Status of the Firm-please state whether Registered, Co- operative Society, Public Ltd Company, Copy of Registration Certificate (in case of Registered Firm/Company)		
10	Certificate showing shop address (copy to be attached)		
11.	Income Tax permanent Account No (PAN) Copy to be uploaded.		
2. Part II			
1.	Details of the Earnest Money Deposit	:	
2	Demand Draft No. with date and bank drawn on or mode of payment and Transaction ID & Date :	:	
3.	Details of remittance of cost of Tender form		
3. Part III			
1.	Name and address of the representative and whether the firm would be represented at the time of opening of the financial tenders	:	

4. PART IV

The following documents must be enclosed along with the tender form:-

- 1. Technical bid in sealed cover**
- 2. Financial bid in sealed cover**
- 3. Self attested Copy of Pan Card**
- 4. Experience Certificate for at least 2 years.**
- 5. List of Clients**
- 6. Proof of payment of Tender fee**
- 7. EMD fee of Rs 25,000/-**
- 8. GST Registration Number**
- 9. Self undertaking regarding the details of establishment/
shop**

Note: EMRS Shamlaji-2 reserves the right to ask for additional documents/clarificatory documents which are not post-dated to the opening at the technical bid.

I/we have read and understood various forms and documents and am/are submitting tender complete in all respects. I/we agree to the terms & conditions as detailed in the tender documents.

Thanking you,

Yours Sincerely

Signature

Name and designation

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FINANCIAL BID FOR SUPPLY OF VEGETABLES & FRUITS

Name of the Company/Firm/ Agency : _____

Address: _____

Telephone No: _____

S.N o.	List of Vegetables	Specification	App. Qty. Require d in a Month	Rate	Amount
1	Potato (Big)	8 To 10 No. Per Kg	4000 Kg		
2	Onion (Big)	8 To 10 Nos. Per Kg	5000 Kg		
3	Onion (Small Sambar Variety)	Kg	50		
4	Beetroot	Kg	200		
5	Bitter Gourd	Kg	50		
6	Bottle Gourd	Kg	100		
7	Brinjal (500gm Size)	Kg.	100		
8	Cabbage	Kg	350		
9	Coconut	Per 700 Gm Each	100 in No.		
10	Carrot (Tender/Long)	Kg	500		
11	Cauliflower (Without Stem & Leaves)	Kg	1000		

12	Cucumber	Kg	450		
13	Dhania Leaves	Per 100-Gm Bunch	1000 in No.		
14	Drumstick (Leaves)	Bunch	10		
15	Ginger (Without Sand)	Kg	500		
16	Green Chillies	Kg	250		
17	Green Peas	Kg	500		
18	Green Peas Frozen	500 Gm Pkt (Farm Land)	250		
19	Ladies Finger (Tender)	Kg	400		
20	Lemon	Per 50-Gm Each	1000		
21	Peeled Garlic	Kg	50		
22	Pumpkin (Yellow)	Kg	400		
23	Radish (Red)	Kg	100		
24	Rajma	Kg	100		
25	Raw Mango (Big Size) (Avakai Variety)	Kg	50		
26	Soya Beans (Fresh)	Kg	25		
27	Spinach	Per 200-Gm Bunch	750		

Fruits					
S.N o.	List of Fruits	Specification	App. Qty. Requi red in a Mont h	Rate	Amount
1	Apple	Kg	200		
2	Orange	Kg	200		
3	Water Melon	Kg	500		
4	Chikku (Sapota)	Kg	100		
5	Green Seedless Grapes	Kg	50		
6	Guavas (100-150 Gram Weight)	Kg	200		
7	Jamun (Navapalam)	Kg.	50		
8	Banana	Kg	500		
9	Papaya	Kg	100		
				Grand Total	